DIRECTORATE OF EDUCATION
GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
(PRIVATE SCHOOL BRANCH)
OLD SECTT: DELHI-54

No. DDE/Z-IV/2025/223/ 3231-3234 **Dated:** 8/5/26

To,

The Manager,
Bhagwati Memorial Public School,
Main 33 FT. Road, Shiv Vihar, Karawal Nagar
Delhi-110094

Subject:-Request for grant of upgradation of school from Middle Level to Secondary Level under DSEAR Act, 1973 in r/o Bhagwati Memorial Public School, Main 33 FT. Road, Shiv Vihar, Karawal Nagar Delhi-110094

Madam/Sir,

With reference to your application on the subject cited above, I am directed to convey the approval of Director of Education, Govt. of NCT of Delhi for grant of provisional up-gradation of school from Elementary Level to Secondary Level w.e.f. academic session 2026-27 for 03 years w.e.f 01.04.2026 to 31.03.2029 under DSEAR, 1973 subject to the following terms and conditions:-

(1) Final outcome of the notification of MoUD, Govt. of India
(2) That the school shall abide by the provisions of DSEAR, 1973, RTE Act 2009 and the Delhi Right of Children to Free and Compulsory Education Rules, 2011 and directions/instructions issued by the Department from time to time.
(3) That the school shall comply with the orders dated 07.11.2017/guidelines of DoE and judicial pronouncements w.r.t safety of the students and shall take all necessary steps to this effect.
(4) That the school shall comply with the provisions of Section 10 (1) read with Rule 125 of DSEAR 1973.
(5) That the school shall comply with clause 14 of order No.F.DE/15(56)/ACT/2009778 dated 11.02.2009 in r/o maintenance of DRF. School also ensure to follow FN-21 "Accounting by schools" as issued by the Institute of Chartered Accountants of India (ICAI) for proper accounting treatment.
(6) The school shall appoint teachers and other staffs as per Recruitment Rules and submit the documentary proof i.e. copy of educational qualification certificates, appointment letters and joining reports in r/o teaching/non-teaching staffs within 03 months to the concerned district authority.
(7) The school authority shall pay salary to its staffs and submit the documentary proof regarding facilities of Bonus, LTC Medical, Pension, Gratuity and Earned Leave is being given to the staff as per Section 10 (1) of DSEAR, 1973 within 03 months to the

concerned district authority after grant of provisional recognition approved by the competent authority.

(8) The school authority shall pay the salary to its entire staff through crossed Cheque/ECS/RTGS as per the on-going CPC.

(9) The school authority shall submit the documentary proof regarding appointment of Special Educators in the school within 03 months to the concerned zone/district authority.

(10) That the school shall comply with the order F.No. DE.15(305) /PSB/Misc./ 2020/Pt.file-11/ 5658-5662 dated 21.06.2023 regarding the appointment of special educator.

(11) That the school shall comply with the order dated No.DE.15(305)/PSB/2020/Pt File-1/5641-5647 dated 20.06.2023 regarding submission of renewed/updated certificates like Fire NOC, Water test report, School Health Certificate, School Building Certificate/Structural stability certificate to the zonal authorities of DoE.

(12) The school shall admit in class-1 (or in entry class, as the case may be), to the extent of 25% of the strength of that class, children belonging to the weaker section and disadvantaged group in the neighborhood and provide free and compulsory elementary education till its completion.

(13) For the children referred to in above point no. 12, the school shall be reimbursed in accordance with the provisions of sub-section (2) of section 12 of the Act. To receive such reimbursements school shall maintain a separate bank account.

(14) The Society/School shall not collect any capitation fee and subject the child or his or her parent or guardian to any screening procedure.

(15) The School shall not deny admission to any child for lack of age of proof shall adhere to the provisions of section 15 of the RTE Act 2009. The school shall ensure:

(i) No child admitted shall be held back in any class or expelled from school till the completion of elementary education in a school.

(ii) No child shall be subjected to physical punishment or mental harassment.

(iii) No child is required to pass any board examination till the completion of elementary education.

(iv) Every child completing elementary education shall be awarded a certificate as laid down under the Delhi RTE rule 22.

(v) Inclusion of students with disabilities/special needs as per provision of the Act.

(vi) The teachers are recruited with minimum qualifications as laid under section 23(1) of the Act Provided further that the current teachers who do not possess minimum qualifications shall acquire minimum qualifications within a period of 5 years.

(vii) The teacher performs its duties specified under section 24 (1) of the Act.

(viii) The teachers shall not engage himself or herself for private teaching activities.

(16) The school shall follow the syllabus on the basis of curriculum laid down by appropriate authority.

(17) That the school shall follow the three-language formula for teaching.

(18) That the school shall comply with the directions of Hon'ble Supreme Court regarding the arrangement made for transporting school students.

08/05/26

(19) The school shall maintain the standards and norms of the school as specified in section 9 of the RTE Act, 2009.
(20) No unrecognized classes shall run within the premises of the school or outside in the same name of the school.
(21) The school buildings or other structures or the grounds are used only for the purposes of education and skill development.
(22) The school is run by a society registered under the Societies Registration Act 1860 (21 of 1860), or a public trust constituted under any law for the time being in force.
(23) The school is not run for profit to any individual, group or association of individuals or any other persons.
(24) The accounts should be audited and certified by a Chartered Accountant and proper account statements should be prepared as per rules. A copy of each of the Statements of Accounts should be sent to the office of Deputy Director of Education (Zone concerned) every year.
(25) The school furnishes its reports and information as may be required by the Director (Education)/Dy. Director of Education (District concerned) from time to time and complies with such instructions of the Appropriate Government/Local Authority as may be issued to secure the continues fulfilment of the condition of recognition or the removal of deficiencies in working of the school.
(26) The school furnishes experience certificate in r/o Manager duly counter signed by EO/DEO of the concerned zone to DDE concerned.
(27) The concerned DDE may please be requested to make sure that all the conditions mentioned above are complied with in letter and spirit.
(28) Renewal of Registration of Society if any, be ensured.
(29) School authorities have furnished a copy of School Building Fitness Certificate dated 12.12.2024 issued by Asstt. Engineer, Maint, shahdara North Zone, MCD placed at page-44/C. **Further the School Building Fitness Certificate has been expired on 11.12.2025. May be considered Subject to the condition School will provide the updated School Building Fitness Certificate with in 15 days of Grant of Up-gradation from Middle Level to Secondary Level.**

08/05/26

Deputy Director of Education (PSB)

No. DDE/Z-IV/2025/223/ 3231-3234 **Dated:** 8/5/26

Copy to:-

1) P.S. to Secretary Education, Dte. of Education, Old Sectt, Delhi-54.
2) P.A. to Director (Education), Dte. of Education, Old Sectt., Delhi-54.
3) Deputy Director of Education (Distt. NE-I), Dte. of Education, GNCT of Delhi with the request to ensure compliance of the aforesaid Terms & Condition.
4) Guard File.

08/05/26

Deputy Director of Education (PSB)